

Town of Dover Zoning Board of Appeals

Town of Dover
126 East Duncan Hill Road
Dover Plains, NY 12522



(845) 832-6111 Ext 100
(845) 832-3188 fax

APPEAL / VARIANCE APPLICATION

Dear Applicant:

Attached is an application to the Zoning Board of Appeals (ZBA). Please submit all applicable information on the Checklist along with eight (8) copies of all information, an electronic copy (flash drive) and required fees and escrow to the Zoning Board of Appeals Office before the deadline date which is on the website or by contacting the ZBA Secretary (845.832.6111 x 100). Meetings are scheduled for the 1st Wednesday of every month at the Dover Town Hall at 7:00 pm (unless specified otherwise).

The applicant is responsible for any costs incurred for public hearing notices and review of the application by town consultants, if needed. A \$300 escrow fee is required with the application in a separate check to cover these costs.

If the matter before the Zoning Board of Appeals was canceled on the part of the applicant, there will be no refund of the application fee.

Applicants before the Board must have all of the information necessary for submittal, as they will be required to pay a new application fee if the matter cannot be heard when scheduled. If it is determined that the application is complete, the applicant will be notified when the public hearing will take place; the Poughkeepsie Journal and all contiguous neighbors will also be notified by the ZBA Secretary. Incomplete applications will not be put on the Agenda.

If an applicant decides to postpone or cancel his/her appearance, please telephone the ZBA Secretary, **AT LEAST 48 HOURS IN ADVANCE** since there are clerical functions which must take place, i.e., notifying property owners, notice in paper, etc.

Please supply a cover letter and describe the project in your own words including any hardships involved.

The applicant is responsible for adhering to Chapter 145, Sections 145-58 and 145-59 of the Town of Dover Zoning Law available online at www.ecode360.com/DO1139 (Links, Town Code) or from the Town Clerk for a fee.

By signing this letter, the applicant gives permission to all ZBA members to do a site walk on the property prior to the public hearing.

I have read the above and fully understand my responsibilities.

Gary Wonskiwski
Name (please print)

[Signature]
Signature

3/17/25
Date

Appeal / Variance Checklist

Eight copies (supplied by the applicant) of the following items are required to apply to the Zoning Board of Appeals for a variance, an interpretation of the Town of Dover Zoning Law or a reversal of a decision by the Code Enforcement Officer. An application may not be filed until the Code Enforcement Officer has made a decision on a building or zoning permit application, except where an area variance is requested in connection with a special permit or site plan approval from the Planning Board. Incomplete applications will not be put on the Agenda.

- X Appeals / Variance Application
- Disclosure of Interest Form
- Cover letter describing the project in detail including any hardships involved
- Agricultural Data Statement (for Use Variances only) if the property is in an agricultural district and contains a farm operation, or if the property is within 500 feet of a farm operation in an agricultural district
- Building Permit Application with copies of all drawings and maps showing the proposed building(s) and site alterations with dotted lines and showing existing building(s) and other improvements with solid lines submitted to Building Department
- Building Inspector's Denial (Decision of Code Enforcement Officer)
- X Site plan of the property showing adjacent or nearby villages or towns, county or state parks or other recreation areas, county or state roads or highways, county-owned or managed streams or drainage channels and state-owned lands with public buildings, all other building locations and setbacks from other buildings and property lines noted with measurements within a quarter-mile radius
- Copies of all applications, attached information, and decisions if matter is being heard by another Board

FEES:

<u> 150.00 </u>	Application	\$150.00
<u> 300.00 </u>	Variance	\$150.00 (each variance)
<u> </u>	Interpretation	\$150.00
<u> </u>	Reversal of Decision by Code Enforcement Officer	- \$150.00
<u> 450.00 </u>	TOTAL (checks payable to <u>Town of Dover</u>)	
<u> 300.00 </u>	Escrow - \$300.00 (Separate Check payable to the Town of Dover)	

REASON FOR APPEAL / VARIANCE (Complete where applicable. Use extra sheet if necessary)

A. INTERPRETATION of the Zoning Law is requested because: N/A

B. REVERSAL OR MODIFICATION of a decision by the Code Enforcement Officer is requested because: N/A

C. A USE VARIANCE is requested for these reasons (all blanks must be filled in):

(1) The applicant cannot realize a reasonable return from the property for any use allowed by the Zoning Law because: N/A

The property was acquired in the year _____ for \$_____. The applicant has invested \$_____ in the property since that time, and the largest return that can be expected from using the property as a _____ (most valuable use allowed by the Zoning Law) is \$_____ per year. The value of the property under the current Zoning Law, as determined by competent financial evidence submitted herewith, is \$_____. The expected return and/or property value from other uses allowed by the Zoning Law ranges from \$_____ to \$_____. (Please attach a list of all permitted and special permit uses and their probable return and value.)

(2) The hardship relating to this property is unique, and does not apply to a substantial portion of the district or neighborhood because:

N/A

(3) The variance will not alter the essential character of the neighborhood because:

N/A

(4) The hardship is not self-created because:

N/A

D. AN AREA VARIANCE is requested for these reasons:

(1) If the variance is granted, the applicant will have the following benefit:

The ability to create a three lot subdivision of the property that currently has two existing residences and an existing separate garage. The property has limited road frontage with the back two thirds of the property virtually land locked.

The area variance for the rear lot (lot #3) will allow the creation of a regularly shaped parcel without creating a lot line between lots #2 & #3 which would cross behind the existing dwelling on lot #2.

(2) There will not be an undesirable change in the character of the neighborhood or a detriment to nearby properties because:

The lots for which the variances are sought is keeping with the adjoining properties as well as the surrounding properties in the neighborhood. The parcels for which relief is sought is not detrimental to nearby properties and has been referred to the ZBA by the Town of Dover Planning Board.

(3) The applicant cannot attain the benefit of having the variance by any other method because:

Without the frontage variance for lot #2, the existing residence could not be separated from the existing residence on lot #1. Without the lot area variance for lot #3 the new lot would have an undesirable property line separating lots #2 & #3 which would adversely affect the existing residence on lot #2. This lot #3 configuration has been reviewed by the Town of Dover Planning Board and has been referred to the ZBA for approval.

(4) The proposed variance will not have an adverse effect or impact on the physical or environmental conditions in the neighborhood or district because:

The proposed subdivision will separate existing structures and site improvements. There are no new site improvements proposed and will therefore, have no impact on physical or environmental conditions.

The undersigned hereby makes an application in accordance with all applicable laws and other requirements of the Town of Dover, Dutchess County, New York.



Signature of Record Owner

3/17/25

Date

Signature of Applicant (if different)

Date

DISCLOSURE OF INTEREST FORM

Project Name: Wenglowski Subdivision

Application Number: _____ Grid Number: 132600-7261-00-002513

Section 809 of the General Municipal Law provides as follows:

1. Every application, petition, or request submitted for a variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license, or permit, pursuant to the provisions of any ordinance, local law, rule, or regulation constituting the zoning and planning regulations of a municipality shall state the name, address, and the nature and extent of the interest of any state officer and any officer or employee of such municipality or of a municipality of which such municipality is a part, in the person, partnership, or association making such application, petition, or request (hereinafter called the applicant) to the extent known to such applicant.

2. For the purpose of this section, an officer or employee shall be deemed to have an interest in the applicant when he, his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them.

- (a) Is the applicant, or
- (b) Is an officer, director, partner, or employee of the applicant, or
- (c) Legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or
- (d) Is a party to an agreement with such an applicant, express or implied, whereby he may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition, or request.

3. Ownership of less than five percent of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section.

4. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor.

In connection with said application, petition or request, the undersigned hereby states, pursuant to the provision of Section 809 of the General Municipal Law, the name, residence, and the nature and extent of the interest of any state officer or employee of the Town of Dover and/or the County of Dutchess, in the person, partnership, or association making the application, petition, or request (hereinafter called the "applicant"). If none, insert the work "none" None.



Signature of Applicant

3/17/25

Date

AGRICULTURAL DATA STATEMENT

(for Use Variances only)

if the property is in an agricultural district and contains a farm operation,
or if the property is within 500 feet of a farm operation in an agricultural district

Project Name: Wenglowski Subdivision

Application Number: _____

Grid Number: 132600-7261-00-002513

Type of Application: Subdivision Special Permit Site Plan Use Variance

Please list names and addresses of owners of land which contain farm operations and which is located within an Agricultural District and within five hundred feet of the boundary line of the property upon which the project is proposed (use additional sheet if more space is needed):

(1) None (5) _____

(2) _____ (6) _____

(3) _____ (7) _____

(4) _____ (8) _____

Applicant must attach a tax map or other map showing the site of the proposed project in relation to the farming operations described above.

 3/17/25
Signature of Applicant DATE