



## TOWN OF DOVER ZONING BOARD OF APPEALS MEETING

Monday, September 9, 2024

The Town of Zoning Board of Appeals held a regular meeting at 7:00 pm on September 9, 2024 with the following members present:

Debra Kaufman      Joanne Yager  
Joseph Tchorzyk    Jacob Troupe

In attendance: ZBA Secretary, Marilyn Van Millon

### Call Meeting to Order/Pledge of Allegiance at 7:04 PM

### Minutes

Chairwoman Kaufman motion to Accept the March 1, 2023 Meeting Minutes; second by Member Yager; all in favor.

Chairwoman Kaufman welcomed Joseph Tchorzyk and Jacob Troupe, the newly appointed members to the Zoning Board of Appeals

Chairwoman Kaufman thanks the retiring members Patrick Orlando and Gregory Mendenhall for their service

### Future Scheduled Meetings

#### Revised 2024 Meeting and Deadline Schedule

The following is the revised list of the Town of Dover Zoning Board of Appeals deadlines and meetings. This schedule was created by use of the guidelines the ZBA has in place. This schedule can be changed only at a formal ZBA meeting by way of a motion being made and a vote of the membership on record.

As of September 1, 2024 the **Zoning Board of Appeals meetings are scheduled for the 2<sup>nd</sup> Monday** of each Month at 7:00pm at the Town Hall and the deadline for any and all submissions is before **Noon on the Deadline Dates listed below.** To make these deadlines, submissions must be received or be emailed to the [LandUse@DoverNY.us](mailto:LandUse@DoverNY.us).

<b>MEETING DATE</b>	<b>DEADLINE DATE</b>
September 09, 2024	August 19, 2024
October 14, 2024 (No Meeting – Columbus Day)	
November 06, 2024 (No Meeting – Veteran’s Day)	
December 05, 2024	November 18, 2024

\* All meeting dates are subject to change. Please call the Town of Dover Zoning Board of Appeals Office (845) 832-6111 ext 100 to confirm monthly dates or go to [www.DoverNY.us](http://www.DoverNY.us)

**Member Yager** motioned to approve the 2024 Revised Meeting and Deadline Schedule; seconded by **Member Tchorzyk**; all in favor.

**Meeting and Deadline Schedule for 2025**

The following is the list of the Town of Dover Zoning Board of Appeals deadlines and meetings. This schedule was created by use of the guidelines the ZBA has in place. This schedule can be changed only at a formal ZBA meeting by way of a motion being made and a vote of the membership on record.

The **Zoning Board of Appeals meetings are scheduled for the 2<sup>nd</sup> Monday** of each Month at 7:00pm at the Town Hall and the deadline for any and all submissions is before **Noon on the Deadline Dates listed below.** **To make these deadlines, submissions must be received or be emailed to the [LandUse@DoverNY.us](mailto:LandUse@DoverNY.us).**

<b><u>MEETING DATE</u></b>	<b><u>DEADLINE DATE</u></b>
January 13, 2025	December 23, 2024
February 10, 2025	January 21, 2025
March 10, 2025	February 18, 2025
April 14, 2025	March 24, 2025
May 12, 2025	April 21, 2025
June 9, 2025	May 19, 2025
July 14, 2025	June 23, 2025
August 11, 2025	July 21, 2025
September 08, 2025	August 18, 2025
October 13, 2025	
(No Meeting – Columbus Day)	
November 10, 2025	October 20, 2025
December 08, 2025	November 17, 2025

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**Member Troupe** motioned to approve the 2025 Meeting and Deadline Schedule; seconded by **Member Tchorzyk**; all in favor

**Member Yager** Motion to Adjourn the meeting at 7:07PM seconded by **Member Troupe**; all in favor

Respectfully submitted  
Marilyn Van Millon  
Zoning Board of Appeals Secretary